## General Terms and Conditions of Use in the DASS-BiH

### 1. Terms and conditions of use

After receipt of properly fill-in user request form, the DASS-BIH verifies whether the user complied with the general provisions and terms of use that are presented below. The user needs to carefully read the general provisions and terms of use and clearly express agreement with them. DASS-BiH reserves right to disable access of a data user if it can prove that a user has violated the terms and conditions of use.

### 2. Purpose of use

The permission provided to the user is limited only to him/her and thus cannot be transferred to other person/institution. It is provided only for the purpose given at the user request form. If he/she wants to use data for another purpose, he/she has to complete user request form again claiming the new purpose which goes under the approval procedure.

### 3. Procedures during and after use of data

Data are provided only to the user that requested data and for the purpose indicated at the user request form. The user needs to assure that data are protected from the access and use of third parties.

The data user is obliged to use data only for the use indicated at user request form and is obliged to securely delete the datafile after use.

#### 4. Research ethics

The user is obliged to keep confidentiality and privacy of personal data that may be in the dataset content. This also applies when the user publishes his/her research results. If the dataset is in restricted-use category, the user obliges to comply with the specific restrictions set up by user agreement.

The user will respect professional and institutional ethical codes of conduct and will in the event of uncertainty consult with the DASS-BiH.

# 5. Liability, errors, and defects related to data

If user finds any error or defect in connection to the data, he/she is obliged to inform the DASS-BiH. DASS-BiH and original authors of the study do not assume any liability for any errors or defects in the data neither for the results and interpretations produced from secondary use of the requested dataset. When publishing research results, the user is obliged to insert the following disclaimer "No content liability by DASS-BiH".

### 6. Copyright and citation

The original authors of the study retain copyright of the data. The user is obliged to cite the study as well as DASS-BiH as data source in all publications and presentations that will include study data. This refers to the citation in the text, under tables, figures and images and in the list of resources.

The user is obliged to notify the DASS-BiH about any publication or presentation in which the requested dataset is used.

## 7. List users and publications

The DASS-BiH stores user's and depositors contact information with the data provided in the user declaration/request form and licence agreement. These data are going to be used only for the contacting and informing users and depositors, to evaluate the usage of the archives catalogue and for the planning of activities in DASS-BiH. The DASS-BiH will not forward users' and depositros' information to any third parties or use them for other purposes.